



SAMPLE OF INVITATION LETTER (USE AS A GUIDE ONLY)

January 18, 2019

Embassy/Consulate of the United States of America

Dear Consular Official:

Invitation Letter

I, **(Student Name: First Name, Last Name)**, am writing this letter to invite my family members to my graduation from Texas A&M University – Commerce. My graduation ceremony is to be held on **(Month, Day, Year)** and I will be conferred with a degree in **(State degree)**.

The names of my family members are:

1. **(Title, First Name, Last Name)** – (state relationship to student e.g. father, etc.)
2. **(Title, First Name, Last Name)** – (state relationship to student e.g. mother, etc.)

(List names as they appear on passports)

As this is a milestone event in my life, I will love my family to come celebrate this moment with me. Kindly grant the B-2 visa to them to be present at the commencement exercises. Please feel free to reach out to me if there is any need for more information.

Kind regards

(Signature)

Print: **(First Name, Last Name)**

Email Address

Telephone Number